

VACATION CARE PROGRAM

SEP/OCT 2025

St John the Baptist OSHC, Woy Woy

Hours: 6.30am – 6.30pm

P: 0481 602 082

E: oshc.woywoy@catholiccaredbb.org.au

BOOKINGS & GENERAL INFORMATION

Our vacation care service operates between **6.30am - 6.30pm** for children up to 12 years old who are currently enrolled in primary school.

We are licensed to enrol **128** children per day and are always required as per regulations to maintain the approved staff to child ratio.

We are excited to share with you our vacation care program. We have planned our vacation care program to offer children the time to relax and have fun with their friends, especially since they may have spent some time separated from them.

Risk assessments have been completed for our vacation care program including any outside providers. We welcome families to request these from your service supervisor for your review.

The vacation care program has been planned thoughtfully, with fun in mind and feedback from children and parents.

STAFF

Educators are employed because of their experience and knowledge in childcare and all educators are involved in ongoing training. At parent sign in area, you will find the details of which educator is in charge between the hours of **6.30am - 6.30pm**.

AM I ELIGIBLE TO RECEIVE CHILDCARE SUBSIDY (CCS) DURING VACATION CARE?

We are approved to process your Childcare Subsidy payments from the federal government. However, we are not in control of how much subsidy is paid by the government to each family. If you have questions about Childcare Subsidy please contact Services Australia on 136 150.

You must have a formalised account with the centre to receive your fee reduction.

The package helps parents with children aged 0 – 13 work, train, study, and volunteer. It will be paid directly to services. You will need to complete a Centrelink Childcare Subsidy if you have not already. You can complete your assessment through [MyGov](#) using your Centrelink online account or via the Express Plus Centrelink mobile app. In order to receive your Childcare Subsidy it is essential that your child/children attend their first and last booked session with the service or you will be required to pay full fees for the absent day.

HOW DO I MAKE A BOOKING?

Please complete the booking form. If booking for the first time, you will need to also complete an enrolment form.

<https://stjohnthebaptistoshc.hubworks.com.au/>

and you can use the BOOK ME app.

WHAT ARE THE FEES AND CHARGES?

Incentre cost is **\$76.00 per day**, additional costs depending on the incursion or excursion will be reflected in the program.

Excursion – these days are when we go out on a bus to a venue.

External provider – we have someone come out to the service and they run an activities or experiences.

Internal provider – we purchase activities to run with the children.

Centre Day – activities using service equipment.

WHAT DO I NEED TO KNOW ABOUT EXCURSIONS?

Excursions are planned and focus on the interests of children enrolled at the service. Risk assessments are completed by the coordinator in consultation with Catholic Care to ensure that the safety of all children is always maintained. Excursions are staffed at a staff to child ratio of 1:10, however this ratio may change dependant on the type of activity.

Information pertaining to excursions will be provided on the permission forms and parents/carers are welcomed and encouraged to read the supervision and risk assessments completed by the service. Some excursion venues may require parents to sign a waiver which cannot be completed by the service. These waivers must be returned to the service along with all other vacation care documentation.

MEALS

Families are to provide food for their children enrolled in the vacation care program unless otherwise specified in the program. Please do not send any food that requires heating as we do not have the facilities to do so (We are not permitted to reheat food due to regulations).

Due to the severity of some children's allergies, we are nut and egg aware. Please do not send any food with nuts or egg.

If your child has allergy or dietary restrictions, please make an appointment to discuss with staff prior to vacation care.

PROGRAMMING & EVALUATION

During each school holiday period children are asked to provide ideas and comments for the current and next school holiday program. Evaluations can be found in our daily evaluation located on the sign on desk.

WHAT SHOULD MY CHILD WEAR & SUN SAFETY INFORMATION?

Please make sure to clearly label all items of clothing. It is important to ensure that your child is dressed appropriately for the weather and the daily activities.

St John the Baptist OSHC implements CatholicCare's Sun Protection Policy which is endorsed by the Cancer Counsel. Our Practice Guidelines require us to ensure children are using shade during play outdoors wearing sun safe clothing and hats. Application of sunscreen every 2 hours and avoiding outdoor play during peak UV times. Singlets are not sun safe clothing. Children must also wear sensible shoes for walking and playing (i.e. enclosed shoes or strap-on sandals) and bring a jumper or a jacket and drink bottle each day. Thongs and slip-on style shoes are not permitted unless otherwise informed by the service.

Educators will ensure that sunscreen is applied throughout the day. If you prefer that your child, use a different sunscreen to the one provided by CatholicCare please ensure they have it in their bag and educators will remind them to apply it.

WHAT IF MY CHILD NEED'S MEDICATION?

Prescription medication can only be administered by educators with written permission from the parent/guardian. This is actioned by completed a medication form available at the OSHC service.

Medication must be handed to an educator in its original packaging with the prescribed dosage information and use-by date. Non-prescription medication cannot be administered by educators, as per CatholicCare policy.

For further information, please see the Centre Coordinator.

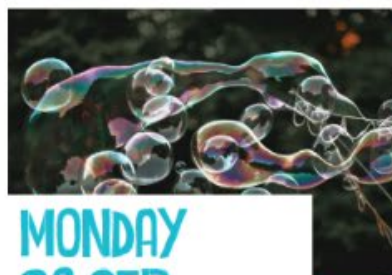
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CatholicCare
DIOCESE OF BROKEN BAY



MONDAY
29 SEP

BUBBLE PLANET

Enter Bubble Planet, where a wondrous bubble-filled adventure awaits! Prepare to explore an incredible planet that will challenge your imagination and amaze you with the magic of science. Inside this spherical world full of bubbles, you will have the opportunity to hop from one immersive space to the next.

Depart: 9.45am
Return: 3.00pm

\$ EXCURSION
\$114.00



TUESDAY
30 SEP

INFLATAPALOOZA

Get ready for BIG fun! Our inflatable carnival zone is packed with larger-than-life games that will have kids jumping, laughing, and competing all day long. From sticky wall to giant basketball shootouts and bungee run, there's something for everyone.

Start: 10.00am

\$ EXTERNAL PROVIDER
\$98.00



WEDNESDAY
1 OCT

WELCOME TO SJB ERA'S TOUR

Get ready to boogie, twist, and moonwalk through time! Dress up in your favourite style from any era - 1900s to 2000s. From flapper dresses to disco flares, grunge to glam anything goes!

Start: 10.00am

\$ EXTERNAL PROVIDER
\$98.00



THURSDAY
2 OCT

TEDDIES AND TEA UNDER THE TREES

Choose, stuff and snuggle! Kids will bring home a handmade friend. After a morning of creative crafting, we will then enjoy a charming picnic lunch beneath the trees with our new friends.

Start: 10.00am

\$ INTERNAL PROVIDER
\$86.00



FRIDAY
3 OCT

OFF TO NEVERLAND

The Laycock theatre presents Peter Pan - tomine. Come along with Peter Pan, to Neverland where the Mermaids, Brave Girls and Lost Boys play! But be careful, you might run into Captain Hook and his pirate crew... So be sure to have a little faith, trust & pixie dust!

Depart: 9.30am
Return: 1.00pm

\$ EXCURSION
\$114.00

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MONDAY
6 OCT

PUBLIC HOLIDAY

We are closed today. We look forward to seeing you tomorrow.



TUESDAY
7 OCT

ONCE UPON A DRESS UP DAY

Step into a magical world. Come dressed as your favourite Disney character—princesses, superheroes, talking animals or villains are all welcomed! We will enjoy a day full of enchanting games, and Disney-themed craft. A Fairytale adventure awaits.

Start: 10.00am

\$ INCENTRE
\$76.00



WEDNESDAY
8 OCT

WILD SURVIVOR

What if you found yourself lost in the wild? In this hands-on adventure, kids become real explorers, learning vital survival skills to stay safe. Children will practice first aid, master knot-tying, build shelters from natural materials, and discover how to purify water. They'll also learn navigation techniques using maps and compasses.

Start: 10.00am

\$ EXTERNAL PROVIDER
\$98.00



THURSDAY
9 OCT

A JEDI YOU WILL BE

In the morning, we will learn the ways of the Jedi with the all-new Jedi Academy. Wield your light saber and learn simple techniques and the ways of the force. After lunch, Nano builders are the perfect Lego day alternative in your service.

Start: 10.00am

\$ EXTERNAL PROVIDER
\$98.00



FRIDAY
10 OCT

PACCA PICNIC

Unveil the Magic of Alpacas & more. At Iris Lodge Alpacas, we invite you to step into a world where nature's wonders unfold. Nestled in the heart of the Central Coast, our sanctuary is a haven of captivating accessible experiences.

Depart: 8.45am
Return: 2.00pm

\$ EXCURSION
\$114.00

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MONDAY
13 OCT

TUESDAY
14 OCT

UKE IT UP

Get ready to strum, sing and shine. Kids will create their own ukelele from scratch and decorate it with flair. We'll finish the day with a fun group performance and a musical memory to take home.

Start: 10.00am

\$ INTERNAL PROVIDER
\$86.00

LITTLE MONETS

Unleash your inner artist in this colourful and creative day! Children will enjoy a relaxed painting session. With music playing and brushes in hand children will explore different textures. No pressure, just paint and enjoy!

Start: 10.00am

\$ INTERNAL PROVIDER
\$86.00

SEE YOU NEXT HOLIDAYS!



SEP/OCT 2025 VACATION CARE BOOKING FORM – ST JOHN THE BAPTIST OSHC, WOY WOY

A risk assessment of all excursions is carried out and a printout is available at the service. I _____ give permission for my child/ren

1. _____ 2. _____ 3. _____ 4. _____

To participate in the following activities, under the supervision of the staff at St John the Baptist OSHC, Woy Woy. I have read and understood and agree to abide by the conditions set out in the information sheet. I understand that any offsite transportation will be on a coach fitted with seat belts from St John the Baptist OSHC, Woy Woy. I understand that my child/ren must be at the centre by the requested time. I will allow staff to take photographs of my child/ren for the purposes of programming and display within the centre only.

* Please understand that booked outings and scheduled activities may be cancelled or substituted dependant on weather or extenuating circumstance that impact the safety, health and wellbeing of the children.

Signed: _____ Date: _____

| Date | Tick if attending | Activity | Location | Cost | Method of Travel | Departing | Returning Times are approx. | No. children Approx. | Staff: Child Ratio | No. Staff Attending | Responsible Person on Duty |
|------------------------------------|-------------------|---------------------------------|-------------------------|-------|------------------|-----------|--------------------------------|----------------------|--------------------|---------------------|----------------------------|
| Monday 29 th September | | Bubble Planet | Olympic Park | \$114 | Seatbelt Coach | 9.45am | 3pm | 60 | 1:7 | 10 | Kate Lindsay |
| Tuesday 30 th September | | Inflatapolozza | OSHC | \$98 | NIL | 10am | 2pm | 100 | 1:15 | 10 | Kate Lindsay |
| Wednesday 1 st October | | ERAS Tour | OSHC | \$98 | NIL | 9am | 3pm | 100 | 1:15 | 10 | Kate Lindsay |
| Thursday 2 nd October | | Teddies and Tea under the trees | OSHC | \$98 | NIL | 10am | 3pm | 100 | 1:15 | 10 | Kate Lindsay |
| Friday 3 rd October | | Off to Neverland | Laycock theatre Wyoming | \$114 | Seatbelt Caoch | 10am | 3pm | 80 | 1:8 | 10 | Kate Lindsay |
| Monday 6 th October | | | | | | | | | | | |
| Tuesday 7 th October | | Once upon a dress up day | OSHC | \$76 | NIL | 10am | 3pm | 100 | 1:15 | 10 | Kate Lindsay |
| Wednesday 8 th October | | Wild Survivor | OSHC | \$98 | NIL | 10am | 3pm | 100 | 1:15 | 10 | Kate Lindsay |
| Thursday 9 th October | | A Jedi you will be | OSHC | \$98 | NIL | 10am | 3pm | 100 | 1:15 | 10 | Kate Lindsay |
| Friday 10 th October | | Pacca a Picnic | Jiliby | \$114 | Seatbelt Coach | 9am | 3pm | 80 | 1:8 | 10 | Kate Lindsay |
| Monday 13 th October | | Uke It up | OSHC | \$86 | NIL | 10am | 3pm | 100 | 1:15 | 10 | Kate Lindsay |
| Tuesday 14 th October | | Mini Monets | OSHC | \$86 | NIL | 10am | 3pm | 100 | 1:15 | 10 | Kate Lindsay |