

SJB AFTERNOON ARRANGEMENTS & BAG TAGS

All school gates are locked until 3.10 pm so staff can direct children to their correct waiting area. Supervision concludes at 3.30pm.

If you have last minute change of arrangements, please phone the school office on 4341 0884 DO NOT email the office or class teacher .

GENERAL PARKING Please DO NOT park in the school grounds at any time - the safety of every student is paramount. The three car parks are designated staff parking and the parking areas around the Early Learning Centre (ELC) are for staff and ELC family pick up/drop off only.

Please ensure Grandparents and other carers collecting your child are aware of these times and procedures.

Bag tags for afternoon collection arrangements. Please ensure you change them as required.

The bag tag helps to alleviate your child's stress and anxiety by confirming afternoon arrangements. It is very helpful for the teachers when your child has the correct "bag tag" to ensure they are in the correct waiting area.



Front Gate collection Parents park on Dulkara Road and walk into the school to collect their children, entering and leaving from the small gate on the left of our school office. Parents, please hold your child's hand and walk on the footpaths provided. NEVER cut across the staff carpark.



Back Gate collection Parents park on Veron Road and walk down the alleyway, across the oval to collect their children. Children wait on the edge of the basketball courts with a teacher. Parents must walk to their children to collect rather than calling them across the oval.



After School Care (ASC) Children line up at the rear door of the hall where the ASC educators will meet them. **Children need to be booked into ASC with Catholic Care. Their contact number is 0481 602 082**



BUS **PLEASE WRITE YOUR CHILD'S BUS NUMBER ON THEIR BAG TAG.** NB. There are two afternoon bus Nos. 57 so please write "Woy Woy" or "Ettalong" on your child's tag if catching this bus number.

Buses leave from Dulkara Road and Veron Road. Bus numbers are painted on the ground under the COLA outside the Hall. A bus timetable is available from www.busways.com.au. Children line up behind their bus number and are escorted by a teacher to their bus.



Drive Thru pick up (DT): Drive thru - does NOT commence until 3:20 pm

Please do not queue in Meacham Way or Dulkara Rd BEFORE 3:20pm as it blocks in cars parked on Dulkara Rd for front gate pickup. Please also be mindful of our neighbours and keep their driveway access clear.

- Teachers assemble the children in the hall COLA area where they are then called by family surname to the coloured bollards to be quickly and safely assisted into your car.
- Please assist by having an A4 size sign with your child's SURNAME in large black letters on the front passenger side for teachers to sight when calling children.
- It is helpful if your child can independently, get in and out of the car and put their seat belt on and off.
- MORNING DROP OFF**, please ensure school bag is close to your child in the car for easy exit. Parents MUST NEVER GET OUT OF THEIR CAR at drive thru, as this slows the flow of traffic and can be hazardous.
- When driving out of MEACHAM WAY always TURN LEFT, NEVER RIGHT. There is a NO RIGHT TURN sign** (8.00am to 9.00am and 2.30pm to 3.30pm) you can be fined for not obeying.