

# VACATION CARE PROGRAM

**September/October 2024**

St John the Baptist OSHC, Woy Woy

Hours: 6.30am – 6.30pm

P: 0481 602 082

E: [oshc.woywoy@catholiccaredbb.org.au](mailto:oshc.woywoy@catholiccaredbb.org.au)

## BOOKINGS & GENERAL INFORMATION

Our vacation care service operates between **6.30am - 6.30pm** for children up to 12 years old who are currently enrolled in primary school.

We are licensed to enrol **100** children per day and are always required as per regulations to maintain the approved staff to child ratio.

We are excited to share with you our vacation care program. We have planned our vacation care program to offer children the time to relax and have fun with their friends, especially since they may have spent some time separated from them.

Risk assessments have been completed for our vacation care program including any outside providers. We welcome families to request these from your service supervisor for your review.

The vacation care program has been planned thoughtfully, with fun in mind and feedback from children and parents.

### STAFF

Educators are employed because of their experience and knowledge in childcare and all educators are involved in ongoing training. At parent sign in area, you will find the details of which educator is in charge between the hours of **6.30am - 6.30pm**.

### AM I ELIGIBLE TO RECEIVE CHILDCARE SUBSIDY (CCS) DURING VACATION CARE?

The Centre is approved for the Childcare Subsidy. You must have a formalised account with the centre to receive your fee reduction.

The package helps parents with children aged 0 – 13 work, train, study, and volunteer. It will be paid directly to services. You will need to complete a Centrelink Childcare Subsidy if you have not already. You can complete your assessment through [MyGov](#) using your Centrelink online account or via the Express Plus Centrelink mobile app. In order to receive your Childcare Subsidy it is essential that your child/children attend their first and last booked session with the service or you will be required to pay full fees for the absent day.

## **HOW DO I MAKE A BOOKING?**

Please complete the booking form. If booking for the first time, you will need to also complete an enrolment form.

<https://stjohnthebaptistshc.hubworks.com.au/>

and you can use the BOOK ME app.

## **WHAT ARE THE FEES AND CHARGES?**

Incentre cost is **\$73.50 per day**, additional costs depending on the incursion or excursion will be reflected in the program.

Excursion – this activity involves travelling on a bus fitted with seat belts.

External provider –we have a provider that comes out to the service, and they run activities or experiences.

Internal provider – resources are purchased specifically for the experience planned for the day.

Centre Day – experiences are planned using resources available at the service with no additional cost to families.

## **WHAT DO I NEED TO KNOW ABOUT EXCURSIONS?**

Excursions are planned and focus on the interests of children enrolled at the service. Risk assessments are completed by the coordinator in consultation with Catholic Care to ensure that the safety of all children is always maintained. Excursions are staffed at a staff to child ratio of 1:10, however this ratio may change dependant on the planned excursion or activity.

Information pertaining to excursions will be provided on the permission forms and parents/carers are welcomed and encouraged to read the supervision and risk assessments completed by the service. Some excursion venues may require parents to sign a waiver which cannot be completed by the service. These waivers must be returned to the service along with all other vacation care documentation.

## **MEALS**

Families are to provide food for their children enrolled in the vacation care program unless otherwise specified in the program. Please do not send any food that requires heating as we do not have the facilities to do so (We are not permitted to reheat food due to regulations).

Due to the severity of some children's allergies, we are nut and egg aware. Please do not send any food with nuts or egg.

If your child has allergy or dietary restrictions, please make an appointment to discuss with staff prior to vacation care.

This will assist us in understanding the needs of your child and supporting them whilst they are in our care.

## **PROGRAMMING & EVALUATION**

During each school holiday period children are asked to provide ideas and comments for the current and next school holiday program. We encourage families to share information about their child's interest so we can incorporate this within the program. Evaluations can be found in our daily evaluation located on the sign on desk.

## **WHAT SHOULD MY CHILD WEAR & SUN SAFETY INFORMATION?**

Please make sure to clearly label all items of clothing. It is important to ensure that your child is dressed appropriately for the weather and the daily activities.

**St John the Baptist OSHC** endorses the Cancer Council's 'Sun Safe OOSH' Policy. Under this policy, a daily UV check is conducted, and at times where the UV level is above 3, SPF 50 sunscreen is applied every 2-3 hours. Children are also required to wear sun safe clothing, including a hat, and clothing which covers their shoulders. Singlets are not sun safe clothing. Children must also wear sensible shoes for walking and playing (i.e. enclosed shoes or strap-on sandals) and bring a jumper or a jacket and drink bottle each day. Thongs and slip-on style shoes are not permitted unless otherwise informed by the service.

Educators will ensure that sunscreen is applied throughout the day. If you prefer that your child, use a different sunscreen to the one provided by CatholicCare please ensure they have it in their bag and educators will remind them to apply it.

## **WHAT IF MY CHILD NEEDS MEDICATION?**

Prescription medication can only be administered by educators with written permission from the parent/guardian. This is actioned by completed a medication form available at the OSHC service.

Medication must be handed to an educator in its original packaging with the prescribed dosage information and use-by date. Non-prescription medication cannot be administered by educators, as per CatholicCare policy.

For further information, please see the Centre Coordinator.

# VACATION CARE SEP & OCT 2024

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*CatholicCare*  
Diocese of Broken Bay



**FRIDAY**  
**27 SEP**

## SNUG AS A BUG

Jump out of bed and jump into the first day of vacation care, and the cool part is you don't even have to get changed. We step into the craft cupboard and make some creations. After lunch we will kick back with some popcorn and a movie.

**\$** INCENTRE  
\$73.50

**WE LOOK FORWARD TO  
SEEING YOU NEXT WEEK**



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**MONDAY**  
**30 SEP**

## **IT'S A TOGA PARTY**

Enter the realm of ancient Greece and immerse yourself in a world where Greek gods walk amongst us. We will get crafty, and you can also dress up for the day. Unleash your Greek god, will you be medusa, Poseidon, Zues or Athena?

**\$ INTERNAL PROVIDER**  
**\$84.00**



**TUESDAY**  
**1 OCT**

## **FLANNEL AND BOOTS**

Get ready to kick up your heels and have a blast while learning a variety of fun and energetic line dances. Kids will be guided through catchy, easy-to-learn steps and will have a blast as they hop, skip and shuffle through a variety of exciting moves. Strap on your boots and gather round for a boot-scootin hoedown!

Start time: 10.00am

**\$ EXTERNAL PROVIDER**  
**\$93.00**



**WEDNESDAY**  
**2 OCT**

## **AHOY MATEYS!**

Embark the HMAS OSHC ship for a day of pirate themed adventures. Follow the treasure map to discover hidden treasure, walk the plank, and make your very own pirate hats today.

**\$ INTERNAL PROVIDER**  
**\$84.00**



**THURSDAY**  
**3 OCT**

## **BEADED BUDDIES**

Get creative and make a brilliant, beaded buddy, in a variety of fun themes. Children can choose to make a superhero, monster, or fairy to decorate a pencil case or bag. Along the way you will learn beading techniques and have fun learning to draw fabulous, funny or frightening faces. Let your imagination go wild.

**\$ EXTERNAL PROVIDER**  
**\$93.00**



**FRIDAY**  
**4 OCT**

## **ONE FISH TWO FISH, THREE FISH**

The Fish Whisperers are passionate about providing a unique and unforgettable fishing experience for kids that's second to none. Promoting outdoor play, learning and allowing kids to connect with nature and learn new skills in a fun and engaging way, you won't want to miss this.

**\$ EXCURSION**  
**\$110.00**

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|  |  |   |  |  |
|--|--|---|--|--|
|  <p><b>MONDAY</b><br/>7 OCT</p> |  <p><b>TUESDAY</b><br/>8 OCT</p>  |  <p><b>WEDNESDAY</b><br/>9 OCT</p>  |  <p><b>THURSDAY</b><br/>10 OCT</p>  |  <p><b>FRIDAY</b><br/>11 OCT</p>  |
| <p><b>PUBLIC HOLIDAY</b></p> <p>We are closed today. We look forward to seeing you tomorrow.</p>                 | <p><b>PICKLE BALL TOURNAMENT</b></p> <p>Pickleball, a dynamic blend of tennis, table tennis, and badminton, is easy to learn and provides endless enjoyment. The session focuses on essential pickleball skills such as serving, receiving, dinking, volleying, positioning and scoring.</p> | <p><b>UNLEASH YOUR INNER WARRIOR</b></p> <p>Today's adventure involves diving deep into the world of martial arts, mastering the art of self-defence to shield yourself and your buddies from harm. Get ready to unleash skills that will stick with you for a lifetime.</p> <p>Starts: 10.00am</p> | <p><b>THE ANIMALS WENT BY 2</b></p> <p>Calling all SJB movie buffs, we are off to Cinema Paradiso to see "Noah's Ark". We will enjoy yummy popcorn and a drink. When we return, we will unleash our crafty side and create our very own paper ark with all the animals aboard.</p> | <p><b>SJB SUBWAY</b></p> <p>Join us for a delicious day at the SJB Subway sandwich shop. We will have the opportunity to create our own nutritious sub and learn about healthy eating habits. Plus, get to participate in fun games and activities all centred around the sub theme.</p> |
|  | <p><b>\$ EXTERNAL PROVIDER \$93.00</b></p>   | <p><b>\$ EXTERNAL PROVIDER \$93.00</b></p>  | <p><b>\$ EXCURSION \$110.00</b></p>  | <p><b>\$ INTERNAL PROVIDER \$84.00</b></p>   |

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**MONDAY**  
**14 OCT**

## DOWN TO THE GARDEN WE WILL GO

Today we will take a break from screens and gadgets, and have a fun day outdoors gardening. We will head to the little sprouts garden and give it a makeover. We will add a splash of colour, plant some spring and summer plants and make our own friendly seed heads to take home.



**INTERNAL PROVIDER**  
**\$84.00**

**WE LOOK FORWARD  
TO SEEING YOU AGAIN  
NEXT TIME!**





## SEP/OCT 2024 BOOKING FORM – ST JOHN THE BAPTIST OSHC, WOY WOY

A risk assessment of all excursions is carried out and a printout is available at the service. I \_\_\_\_\_ give permission for my children

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

To participate in the following activities, under the supervision of the staff at St John the Baptist OSHC, Woy Woy. I have read and understood and agree to abide by the conditions set out in the information sheet. I understand that any offsite transportation will be on a coach fitted with seat belts from St John the Baptist OSHC, Woy Woy. I understand that my child/ren must be at the centre by the requested time. I will allow staff to take photographs of my child/ren for the purposes of programming and display within the centre only.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

| Date              | Tick if attending | Activity                       | Location    | Cost     | Method of Travel | Departing | Returning | No. children Approx. | Staff:Child Ratio | No. Staff Attending | Responsible Person on Duty |
|-------------------|-------------------|--------------------------------|-------------|----------|------------------|-----------|-----------|----------------------|-------------------|---------------------|----------------------------|
| Friday 27th Sep   |                   | Snug as a Bug                  | OSHC        | \$73.50  | NIL              |           |           | 75                   | 1:15              | 5                   | Shannon Plater             |
| Monday 30th Sep   |                   | Toga Party                     | OSHC        | \$84.00  | NIL              |           |           | 75                   | 1:15              | 5                   | Kate Lindsay               |
| Tuesday 1st Oct   |                   | Flannel and Boots              | OSHC        | \$93.00  | NIL              | 10.30am   | 2.30pm    | 75                   | 1:15              | 6                   | Kate lindsay               |
| Wednesday 2nd Oct |                   | Ahoy Mateys                    | OSHC        | \$84.00  | NIL              |           |           | 75                   | 1:15              | 6                   | Kate Lindsay               |
| Thursday 3rd Oct  |                   | Beaded Buddies                 | OSHC        | \$93.00  | NIL              | 10am      | 2pm       | 75                   | 1:15              | 6                   | Kate Lindsay               |
| Friday 4th Oct    |                   | One fish, Two Fish, three fish | Bobbin Head | \$110.00 | COACH            | 8.45am    | 3pm       | 80                   | 1:8               | 6                   | Kate Lindsay               |
| Monday 7th Oct    |                   |                                |             |          |                  |           |           |                      |                   |                     |                            |
| Tuesday 8th Oct   |                   | Pickle Ball Tournament         | OSHC        | \$93.00  | NIL              | 10am      | 2.30pm    | 75                   | 1:15              | 6                   | Kate Lindsay               |
| Wednesday 9th Oct |                   | Unleash your inner warrior     | OSHC        | \$93.00  | NIL              | 10am      | 2.30pm    | 75                   | 1:15              | 6                   | Kate Lindsay               |
| Thursday 10th Oct |                   | The animals went by 2          | Ettalong    | \$110.00 | COACH            | 10am      | 1pm       | 75                   | 1:8               | 6                   | Kate lindsay               |
| Friday 11th Oct   |                   | SJB Subway                     | OSHC        | \$84.00  | NIL              |           |           | 75                   | 1:15              | 6                   | Kate Lindsay               |
| Monday 14th Oct   |                   | Down in the garden we will go  | OSHC        | \$84.00  | NIL              |           |           | 75                   | 1:15              | 6                   | Kate lindsay               |