

# VACATION CARE PROGRAM

**December 2023/January 2024**

St John the Baptist OSHC, Woy Woy

Hours: 6.30am – 6.30pm

P: 0481 602 082

E: [oshc.woywoy@catholiccaredbb.org.au](mailto:oshc.woywoy@catholiccaredbb.org.au)

## BOOKINGS & GENERAL INFORMATION

Our vacation care service operates between 6.30am - 6.30pm for children up to 12 years old who are currently enrolled in primary school.

We are licensed to enrol 100 children per day and are always required as per regulations to maintain the approved staff to child ratio.

We are excited to share with you our vacation care program. We have planned our vacation care program to offer children the time to relax and have fun with their friends, especially since they may have spent some time separated from them.

Considering the everchanging COVID-19 and influenza, we wanted to note that St John the Baptist OSHC is focused on the safety and wellbeing of the children, families and staff and we will be taking precautions at this time.

As the safety, health and wellbeing of our students and staff is paramount, we will continue to monitor and respond to the advice from relevant government and health authorities. Staff will be vigilant regarding cleaning and hygiene, also supporting children to do the same. Risk assessments have been completed for our vacation care program including any planned incursions. We welcome families to request these from your service supervisor for your review.

The vacation care program has been planned thoughtfully, with fun in mind, and with consideration of the current recommendations from government and health authorities. Following advice from the Catholic Diocese of Broken Bay, excursions and incursions will be limited and will occur within our local communities.

### STAFF

Educators are employed because of their experience and knowledge in childcare and all educators are involved in ongoing training. At parent sign in area, you will find the details of which educator is in charge between the hours of 6.30am - 6.30pm.

### AM I ELIGIBLE TO RECEIVE CHILDCARE SUBSIDY (CCS) DURING VACATION CARE?

The Centre is approved for the Childcare Subsidy. You must have a formalised account with the centre to receive your fee reduction.

The package helps parents with children aged 0 – 13 work, train, study, and volunteer. It will be paid directly to services. You will need to complete a Centrelink Childcare Subsidy if you have not already. You can complete your assessment through [MyGov](#) using your Centrelink online account or via the Express Plus Centrelink mobile app.

## **HOW DO I MAKE A BOOKING?**

Please complete the booking form. If booking for the first time, you will need to also complete an enrolment form.

<https://stjohnthebaptistoshc.hubworks.com.au/>

and you can use the BOOK ME app.

## **WHAT ARE THE FEES AND CHARGES?**

Incentre cost is \$70.00 per day, additional costs depending on the incursion or excursion will be reflected in the program.

Excursion – these days are when we go out on a bus to a venue.

External provider – we have someone come out to the service and they run an activities or experiences.

Internal provider – we purchase activities to run with the children.

Centre Day – activities using service equipment.

## **WHAT DO I NEED TO KNOW ABOUT EXCURSIONS?**

Excursions are planned and focus on the interests of children enrolled at the service. Risk assessments are completed by the coordinator in consultation with Catholic Care to ensure that the safety of all children is always maintained. Excursions are staffed at a staff to child ratio of 1:8 and 1:4 for water-based experiences.

Information pertaining to excursions will be provided on the permission forms and parents/carers are welcomed and encouraged to read the supervision and risk assessments completed by the service.

## **MEALS**

Families are to provide food for their children enrolled in the vacation care program unless otherwise specified on the permission form. Please do not send any food that requires heating as we do not have the facilities to do so (We are not permitted to reheat food due to regulations).

Due to the severity of some children's allergies, we are nut and egg aware. Please do not send any food with nuts or egg.

If your child has allergy or dietary restrictions, please make an appointment to discuss with staff prior to vacation care.

## **PROGRAMMING & EVALUATION**

During each school holiday period children are asked to provide ideas and comments for the current and next school holiday program. Evaluations can be found in our daily evaluation located on the sign on desk.

### **WHAT SHOULD MY CHILD WEAR & SUN SAFETY INFORMATION?**

Please make sure to clearly label all items of clothing. It is important to ensure that your child is dressed appropriately for the weather and the daily activities.

St John the Baptist OSHC endorses the Cancer Council's 'Sun Safe OOSH' Policy. Under this policy, a daily UV check is conducted, and at times where the UV level is above 3, SPF 50 sunscreen is applied every 2-3 hours. Children are also required to wear sun safe clothing, including a broad brimmed, bucket style or legionnaire hat, and clothing which covers their shoulders. Singlets and caps are not sun safe clothing. If your child attends Vacation Care without appropriate sun safe clothing, they will be provided with a hat/ shirt. Children must also wear sensible shoes for walking and playing (i.e., enclosed shoes or strap-on sandals) and bring a jumper or a jacket and drink bottle each day. Thongs and slip-on style shoes are not permitted.

Children must have a hat to wear each day as per our sun safe policy. Please ensure that sunscreen is applied before your child attends vacation care. Educators will ensure that sunscreen is applied throughout the day. If you prefer that your child, use a different sunscreen to the one provided by CatholicCare please ensure they have it in their bag and educators will remind them to apply it.

### **WHAT IF MY CHILD NEED'S MEDICATION?**

Prescription medication can only be administered by educators with written permission from the parent/guardian. This is actioned by completed a medication form available at the OSHC service.

Medication must be handed to an educator in its original packaging with the prescribed dosage information and use-by date. Non-prescription medication cannot be administered by educators, as per CatholicCare policy.

For further information, please see the Centre Coordinator.

# VACATION CARE DECEMBER 2023 & JANUARY 2024

St John the Baptist School, Woy Woy

6.30am – 6.30pm

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*CatholicCare*  
Diocese of Broken Bay



**MONDAY**  
**18 DEC**

## **SPLISH SPLASH**

It's the end of the year so time to celebrate with some water fun. The slip'n'slide will be at the centre. Starts 10.00am.



**EXTERNAL PROVIDER**  
**\$86.00**



**TUESDAY**  
**19 DEC**

## **IT'S BEGINNING TO LOOK A LOT LIKE CHRISTMAS**

The crew from Jelly Bops are coming to the service. We will have a fun morning dancing and face painting. Dress up in your best Christmas outfit. Starts 10.00am.



**EXTERNAL PROVIDER**  
**\$86.00**



**WE ARE CLOSED FOR  
CHRISTMAS, LOOK FORWARD  
TO SEEING YOU IN 2024**

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**MONDAY**  
**8 JAN**

## NEW YEAR'S EVE PARTY

We may be a few days late but today we are going to throw our very own New Year's Eve Bash. Dress up in your party gear and get ready for a day of dancing, craft and party food. We will draw our very own fireworks display on the school basketball court.

**\$ INCENTRE**  
**\$70.00**



**TUESDAY**  
**9 JAN**

## WHEELY WHEELS

Wheels of all kinds today. Bike, scooters and skates. We will set up challenges throughout the day. Don't forget NO HELMETS NO RIDE.

**\$ EXTERNAL PROVIDER**  
**\$70.00**



**WEDNESDAY**  
**10 JAN**

## MAKE, BAKE & CREATE WITH MEL

Today the children will get into the kitchen and create their own cupcake with Chef Mel to take home. We will also make some crafty treats with Hallie.

**\$ INTERNAL PROVIDER**  
**\$80.00**



**THURSDAY**  
**11 JAN**

## CHINESE NEW YEAR

It's the year of the Dragon. We will set up the hall for a yummy feast followed by games and Chinese New Year craft.

**\$ EXTERNAL PROVIDER**  
**\$86.00**



**FRIDAY**  
**12 JAN**

## KIDDY KARTS

Racers start your engines. Do you feel the need for speed? Want to race your friends like your favourite Mario Kart characters? Race into a day of safe Kiddie Kartz.

**\$ EXTERNAL PROVIDER**  
**\$86.00**

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**MONDAY**  
**15 JAN**

## **SANDBOARDING ADVENTURE**

Take an adventure on the largest moving sand dunes in the Southern Hemisphere. Our Sandboarding Adventure is our most popular activity, suitable for all ages and abilities. Only 49 places. Departs 8.30am, returns 3.30pm.

**\$ EXCURSION**  
**\$100.00**



**TUESDAY**  
**16 JAN**

## **TRADIE 4 A DAY**

Today we will explore the tradie world. Dress up and get ready for a wheelbarrow race, create a plumbing maze, and a block challenge. We will finish off with a tradie lunch.

**\$ INTERNAL PROVIDER**  
**\$80.00**



**WEDNESDAY**  
**17 JAN**

## **SJB CARNIVAL IS IN TOWN**

Roll up, roll up for a day of fun. Enjoy inflatable giant games, soccer darts, Plinko and connect 4. Yummy carnival food hot dogs, fairy floss and popcorn. Heaps and heaps of carnival craft. Starts 10.00am.

**\$ EXTERNAL PROVIDER**  
**\$86.00**



**THURSDAY**  
**18 JAN**

## **3RD ANNUAL SJB KIDCHELLA**

It's back! With a state-of-the-art laser light show, smoke, bubble machines and rocking sound system. An energetic fun packed show featuring live DJs mixing the latest top 40 hits and dancing games will have children busting moves and singing! Let's tear up the dance floor with an interactive explosive live performance that must be seen to be believed! Starts 10.00am.

**\$ EXTERNAL PROVIDER**  
**\$86.00**



**FRIDAY**  
**19 JAN**

## **SURVIVOR SJB**

Outwit, Outplay, Outlast. We test ourselves against the most dangerous and cunning competitors alive - ourselves. We will attempt a series of challenges that will test us both physically and mentally to help build our resilience. We will be split into tribes, make some flags, and prepare to not just survive, but thrive!

**\$ INTERNAL PROVIDER**  
**\$80.00**

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**MONDAY**  
**22 JAN**

## **HORSING AROUND**

Today will have a horse visit from Hooves Inside. They will bring Wellington (a Clydesdale) and Caspian (a pony) and we will learn all about them, do some grooming and watch them gallop around the oval. Starts 10.00am.



**EXTERNAL PROVIDER**  
**\$86.00**



**TUESDAY**  
**23 JAN**

## **CREATURES RESCUE CENTRE**

Watch sharks, rays and fish swim overhead whilst watching nemo, seahorses, and marine fish in front of you. And that's not all. If you love butterflies, then you will be captivated by the beautiful butterflies fluttering around in the butterfly house – you may be lucky to have one land on you! Only 50 places. Departs 8.30am, returns 3.30pm.



**EXCURSION**  
**\$100.00**



**WEDNESDAY**  
**24 JAN**

## **SPLASH DAY**

The giant slip and slide are back for some summer fun. Don't forget to pack your swimmers - you don't want to miss this one. Starts 10.00am.



**EXTERNAL PROVIDER**  
**\$86.00**



**THURSDAY**  
**25 JAN**

## **TRIVIA AND TREATS**

Team up in groups and tackle trivia questions and games. Who will be team supreme? Then we will head into the kitchen and bake up some yummy treats for afternoon tea.



**INCENTRE**  
**\$70.00**



**FRIDAY**  
**26 JAN**

## **PUBLIC HOLIDAY**

We are closed today for Australia Day. We look forward to seeing you next week.

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**MONDAY**  
**29 JAN**

## MUDDY MUD RUN

Raw Challenge is an epic and unforgettable opportunity for students to challenge themselves and lead their team mates to victory! As they go about completing the course, students will not only have a fantastic time, but also build valuable life skills and get very muddy. Departs 8.30am, returns 3.30pm. Only 49 places.



**EXTERNAL PROVIDER**  
**\$100.00**



**TUESDAY**  
**30 JAN**

## KIDS ZONE

A quiet day before the new school year begins. Bring your devices such as iPad or DS. We will also show off our dance moves with Just Dance.



**INCENTRE**  
**\$70.00**



**WE LOOK FORWARD  
TO SEEING YOU AGAIN  
NEXT TIME!**

## December 2023/January 2024 BOOKING FORM – ST JOHN THE BAPTIST WOY WOY

A risk assessment of all excursions is carried out and a printout is available at the service. I \_\_\_\_\_ give permission for my children.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

To participate in the following activities, under the supervision of the staff at St John the Baptist, I have read and understood and agree to abide by the conditions set out in the information sheet. I understand that any offsite transportation will be via bus departing from St John the Baptist. I understand that my child/ren must be at the centre by the requested time. I will allow staff to take photographs of my child/ren the purposes of programming and display within the centre only. Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Date	Tick if attending	Activity	Location	Cost	Travel	Departing	Returning	No. children approx.	Staff: child ratio	No. staff attending	Responsible person on duty
Monday 18 <sup>th</sup> December		Splish Splash	OSHC	\$86.00	NIL	9am	3pm	100	1:10	6	Kate Lindsay
Tuesday 19 <sup>th</sup> December		It's beginning to look a lot like Christmas	OSHC	\$86.00	NIL	9am	3pm	100	1:15	6	Kate Lindsay
Monday 8 <sup>th</sup> January		New Years Eve Party	OSHC	\$70.00	NIL	Incentre	Incentre	100	1:15	6	Kate Lindsay
Tuesday 9 <sup>th</sup> January		Wheely Wheels Day	OSHC	\$70.00	NIL	Incentre	Incentre	100	1:15	6	Kate Lindsay
Wednesday 10 <sup>th</sup> January		Make and bake with Mel	OSHC	\$80.00	NIL	Incentre	Incentre	100	1:15	6	Kate Lindsay
Thursday 11 <sup>th</sup> January		Chinese New Year	OSHC	\$86.00	NIL	Incentre	Incentre	100	1:15	6	Kate Lindsay
Friday 12 <sup>th</sup> January		Kiddy Kartz	OSHC	\$86.00	NIL	1.30pm	3.30pm	70`	1:15	6	Kate Lindsay
Monday 15 <sup>th</sup> January		Sand Boarding	Anna Bay	\$100	COACH	8.30am	3.30pm	60	1:8	6	Kate Lindsay
Tuesday 16 <sup>th</sup> January		Tradie 4 a Day	OSHC	\$80.00	NIL	Incentre	Incentre	100	1:15	6	Kate Lindsay
Wednesday 17 <sup>th</sup> January		SJB Carnival	OSHC	\$86.00	NIL	10am	12pm	100	1.15	6	Kate Lindsay
Thursday 18 <sup>th</sup> January		Kidchella	OSHC	\$86.00	NIL	10am	2pm	100	1:15	6	Kate Lindsay

Friday 19 <sup>th</sup> January		Survivor SJB	OSHC	\$80.00	NIL	Incentre	Incentre	100	1:15	6	Kate Lindsay
Monday 22 <sup>nd</sup> January		Horsing Around	OSHC	\$86.00	NIL	10am	12pm	100	1:15	6	Kate Lindsay
Tuesday 23 <sup>rd</sup> January		Shark and Ray Centre	Bob's Farm	\$100	COACH	8.30am	3.30pm	60	1:8	6	Kate Lindsay
Wednesday 24 <sup>th</sup> January		Splash Day	OSHC	\$86.00	NIL	10am	3pm	100	1:15	6	Kate Lindsay
Thursday 25 <sup>th</sup> January		Trivia and Treats	OSHC	\$70.00	NIL	Incentre	Incentre	100	1:15	6	Kate Lindsay
Monday 29 <sup>th</sup> January		Muddy Run	Doyalson	\$100	COACH	9am	3pm	60	1:8	6	Kate Lindsay
Tuesday 30 <sup>th</sup> January		Technology Day	OSHC	\$70.00	NIL	Incentre	Incentre	100	1:15	6	Kate Lindsay