

PRG Meeting Summary 11.5.17

Attendees: Therese, Celeste, Vanessa, Nadia, Scott, Tunya, Tara, Meena, Jen, Chanel, Nic, Fran, Amanda, Melissa

1. **Mother's day:**

- Vanessa has taken inventory and organised PRG cage for tomorrow.
- Need to order some items for next function- Vanessa?
- Large amount of out of date Water bottles- to be used where possible.
- PRG to itemise usage and products, plan and document for next year's events.
- PRG need access to school at 6.30am. Nic advised – see before school care.
- PRG to move BBQ, food items, equipment and tables into school grounds today.
- Mini Pastries to be collected by Nadia
- 6 helpers responded to call out. 2 replied to Meena's email for confirmation.
- Staff/PRG to man all items. No children to serve or assist.
- May need tea/coffee/sugar/gloves- Vanessa to check

2. **Canteen:**

- NSW Health implementing new Canteen strategy- healthy kids. Occasional/everyday guidelines- No longer a traffic light system
- 75% everyday 25% Occasional foods on all school canteen menus.
- Chanell is slowly removing red light items and has developed new menu.
- PRG approve new menu.
- Lots of homemade items, kids should like the variety. Should we cut down items? Chanell explained this was difficult whilst keeping to 75%25% guidelines.
- Chanell believes this menu is sustainable with only a few new items.
- Soup of the day- parents will not be pre-notified of flavour; Chanell to purchase just what is on special etc. She will put information on her white board for parents on the day. Students will collect hot soup to avoid spilling, burning etc.
- All products will be available every day, as opposed to having specific days for specific items.
- Students can still buy some items without lunch order
- Parents will be notified via newsletter

3. **Communication:**

- Celeste spoke to Carmel and other diocese members last week re: PRG facebook page.
- Nic posted info on PRG Facebook from CSO- stated SJB PRG name is approved as long as Nic/Fran/Amanda also have administration rights. The group must be by invitation only- closed group.
- Only parents/staff permitted as members, it will become an endorsed active school area. Therefore no past parents allowed.
- Passing on information from SJB School is primary purpose, no general chat, school info only. Info can be topical but must be supportive and positive. Page led by PRG.
- Communication team to set the culture of site and organise boundaries/rules/posting rights and regulate info.

- Facebook PRG page will undergo a trial period, communication team to ensure efficiency so not so labour intensive. Nic to re-send info from CSO
- Celeste noted this has worked well at other schools to communicate and distribute info.
- Communication team to meet at a later date to discuss further.

4. Finance:

- \$9516.22 transferred from old P&F on 13/3/17
- Income: \$5591.68 (levy, uniform shop, M's day donations)+ \$9516.22 = \$15107.90
- Expenditure: \$10983.87 (air cons, M's day craft supplies)
- Balance: \$4124.03 (pending: \$13,780.91 for air cons & M's day breakfast to come in)
- Wait for levy funds to come in, in meantime cut down on spending until levy comes in.

5. Athletics carnival:

- Nadia to organise sausages/onion/ bread.
- Tara to organise chips, individual wrapped cakes and all drinks: Water, lemonade and juice.
- Remy to organise fruit.
- Scott to organise Ice.
- Therese to organise gas bottles and sauces.
- Coffee van has been booked, vendor is not to sell soft drinks.
- Gloves needed for athletics carnival too – Vanessa to check.
- PRG needs extra help from parents on the day.
- Nic/Cathie to send out info for canteen helpers/ BBQ/ servers- via school app.
- PRG to appeal for helpers via unofficial “friendly families” Facebook page.
- Need to advertise what costs are for athletics canteen items ASAP.
- Suggestions were: \$2.50 sausage sandwich \$1.50 drinks, \$ 1.00 water, \$ 1.00 chips, \$TBA cakes, .50c fruit. Tara to notify Nic asap on price for cakes

6. Other Business

- Trivia night suggestion for Term 3
- BBQ and Disco night: Friday 16th June. \$7/child including sausage sandwich and packet of chips
- Meena to organise disco music (look up new options and report back).
- Idea to RSVP for BBQ to order food
- Infants disco 5-6pm, 6pm BBQ for all ages, primary disco 6.30-8pm?
- Need parent and staff helpers again
- Future ideas: Fishing day or Bledisloe Cup night- Watch game, with meal for dads only
- PRG to focus on event for dads this term (2)- Scott and Meena.
- Focus on Mothers term 3.

General Parent Meeting Term 2: Tuesday 13th June, 7pm in Library with a focus on SEL.