

PRG Meeting Wednesday 2 August 2017, 9am

Present: Karen, Vanessa, Meena, Therese, Jen, Remy, Tara, Scott, Celeste, Leslie, Ange, Fran, Nic

1. Financial Report - Report submitted and discussed. Money spent on the feast day was money well spent, a great school celebration. Air conditioners all installed and paid for. Plans drawn up for development of the flag area (creative and imaginative play area) and company commissioned to do the work approximately \$50 000 cost to be paid off over the next few years.
2. Reports from sub groups of previous events:
 - a) Feast day- running sheet created, two plans created for wet and dry set up, discussion around setting up special event lunches on Flexi schools or similar, to simplify the payment process. Scott and Meena volunteered to look into it. List of helpers placed in a file makes it easier to communicate. Ice cream was an issue with long line up - get another van or buy own to sell. People hosting events don't have time to answer questions on fb could others in prg do that? Question around posting photos of children on SJB families page. Need to reminder parents not to post photos of other children.
 - b) Disco- create a checklist for every event – see Remy. One person in charge of all volunteers. pizzas well received. No need for chips at the end will not be done again. Party chameleon a bit rude, arrived late this has been communicated to her. Looking at ways to provide music for disco Scott has a name to recommend. Communicate to parents the size of the pizzas with a pic. Sign in line needs to be reviewed as it was very long - more tables. Suggest male parents to help supervise toilets. Volunteer forms to be filled out prior to events. Children not to bring phones to school events.
 - c) Grandparents Day- needed more food and more milk, soy milk, suggestion to purchase another urn (Tara to purchase). Feedback on change of timing - with grandparents in classrooms after Mass, more time to visit not rushed, suggestion to have Yr 6 children give directions to classrooms.
3. Upcoming events:
 - a) Nancy cook up this Thursday at 12pm. Reminder to families to send in donations for tomorrow.
 - b) Next parent meeting Week 7, 29 August - suggested concern about children's safety. Police liaison officer to be engaged to do a night and day meeting – nic to organise. Other idea is techers to tlka about Japanese, Music and Library lessons. Remember refreshments for night time. Need to bring back the informal cuppa once a term - one planned for Thursday 17 August at 9am, PRG members and school leadership to be available. Both meeting and morning tea will be advertised in the newsletter.
 - c) Father's Day Week 7 1 September: Vanessa and Nadia organising bacon and egg rolls, tea coffee and juices. Gifts - in line with what children are doing in RE lessons and art, information and materials to be given to teachers next week. Costing: families to be asked to send in \$5. Parents will be asked to volunteer to help with craft, teachers will be asked if they need assistance to make these, Aspect children to integrate into Year 5s, K-2 Aspect happy to do it in their classroom.
 - d) Parent Conference - cork board will be put on the wall under the air conditioner in the family room. Diocese will contribute \$500 per school when matched by the school, Bunnings BBQ to be run to raise mainly to contribute to costs, volunteers at the BBQ to have their conference costs subsidised. Conference cost \$250 for full conference accommodation ranges from \$50 p/n to \$269 p/n. Celeste, Meena and Tara attending so far. 50 places only for the kids conferences. Conference advertised in newsletter.
 - e) Trivia Night - Week 9, 16 September \$5 per person, games, lucky door prizes, treasure hunt... Olivia Pozo is happy to help designing flyers.
 - f) Disco in Term 4, Friday 13 October with pizzas. Leslie, Vanessa, Meena, Nadia ?

4. Year 2 teacher birthdays in January December may miss out, need a system in place so teachers don't miss out.
5. International Teachers Day Friday 27 October - lunch
6. Sports days changes are causing confusion need to be communicated.
7. School uniform inconsistencies. Joggers preferred mainly white but not enforced. Uniform to be placed in newsletter
8. Communication team needs to have a meeting.